**Wednesday 19 June 2024@ 13.30pm**

**PPG Meeting Agenda and Minutes**

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| **NHS Property Services update:-**  No change from last meeting. Ongoing negotiations with NHS Property Services regarding leasing arrangements.  A meeting is scheduled for late June with NHS property services to discuss further recalculation of debt and a new lease being agreed. As discussed previously, the current building is too small for the practice requirements and increased patient list size. |  |
| **Staff changes and working change pattern :-**  No change from last meeting.  Dr Dhokia has been working with the Arden team for 6 months and is an excellent addition to the team. The Practice currently has 3 trainees and each patient seen by a trainee is discussed with a fully qualified and experienced doctor. |  |
| **PPG AGM**  The next meeting on Weds 2ND October will be the PPG AGM |  |
| **New PPG Chair vacancy :-**  We would like to thank the current PPG Chair, Richard Birkin for all his hard work and dedication to the role. Richard has decided to resign as Chairman. Richard has been doing the role for several years now and believes a new face would bring more enthusiasm to the role.  Please could interested members contact the practice with an expression of interest in the PPG Chair vacancy over the coming weeks? |  |
| **Urgent Treatment Centre (UTC):-**  PPG Members wanted information on how to access the UTC in Solihull.  To access urgent care or urgent treatment centres, you will need to call NHS 111 or visit NHS 111 online first to speak to a professional who, if appropriate, can make an appointment for you.  The link is : **-**[**https://www.uhb.nhs.uk/services/urgent-treatment-centres/**](https://www.uhb.nhs.uk/services/urgent-treatment-centres/) |  |
| **Patient List Size :-**  The current patient list size is 5889. As discussed previously with the capacity of the building and the increased list size, the practice will need to look at how appointments are managed going forward. eConsult and triage options discussed as possible future working options. |  |
| **Prescription date:-**  Question from PPG: - Is there any sense in harmonising prescription date for those people how multiple medications all at different prescription dates have? This was discussed and doctors can do this on an individual request basis. Where possible doctors are reviewing this. |  |
| **Next meeting – PPG AGM Wednesday 2ND October 2024 at 1.30pm** |  |